

CDP ENHANCEMENT PLAN

Information and Instructions

The purpose of the Chemical Dependency Professional (CDP) Enhancement Plan is to help the CDP plan and monitor their continuing education and professional development activities. The Continuing Education Requirements and Professional Development Activities for CDP's includes four (4) categories: (1) WAC 246-811-240(2)(a) -(w) requires fourteen (14) hours every two years; (2) Ethics and the Law requires four (4) hours every two years; (3) Additional Training requires ten (10) hours every two years; and, (4) Professional Development Activities requires twelve (12) hours every two years.

Continuing education is defined as: a program or course (including distance learning); a seminar; a workshop; or, a professional conference approved by an industry-recognized local, state, or national, international organization or institution of higher learning. Professional development activities may include doing a practicum, providing peer review, public presentations (including both community awareness and professional lectures) or education. Publication of writings or the reading of scientific journals may also be considered. In addition, professional development hours can be met by utilizing continuing education hours in excess of the required twenty-eight (28) hours.

The Enhancement Plan form, prepared by the Department of Health, has been developed for the CDP to list courses and activities completed, as well as hours acquired. Under the first column the CDP will list the training or activity followed in the second column by the date of the training or activity and the number of hours completed. The last row of each category (1, 2, 3, and 4) is for the CDP to enter the subtotal number of hours for that category. The last table is for the total of four (4) categories, which should equal at least forty (40) hours every two (2) years.

The form is to be completed by the CDP for two-year periods. The first required reporting will be on renewals starting April 19, 2004. If the CDP is selected for an audit, the CDP will be required to submit to the Department of Health the Enhancement Plan and proof of continuing education and other professional development activities. For this purpose, certificates of attendance must be retained by the CDP for a minimum of four (4) years.